

PADSTOW HEIGHTS PUBLIC SCHOOL P&C

Meeting Minutes *Wednesday 1st November 2017*

Opening: 7.00pm

Present: Lindy Bryant (Principal); Cassandra Gledhill; Ray Mohandas; Janine Simons; Melanie Northcott; Simon Gorham; Maria Renzo, Suzy Colbran; Leanne Iverach; Bettina Vogel; Rene Kapsmalis; Brooke Skead; Anna Milinkovic

Apologies: Thelma Varvarigos; Sylvia Mitrevski Jacqui Tiberti; Lisa Dwyer (A/Principal)

Previous Minutes: Approved: Brooke Skead Seconded: Simon Gorham

Amendments: nil

Business Arising:

- Family portraits – 19 November only 5 bookings to be re-advertised
- Colour Fest to be postponed and to be confirmed date next meeting

Correspondence In:

- P&C Federation e-Bulletin Term 4 Ed 1 – to be shared
- P&C Federation e-Bulletin Term 3 Ed 5
- P&C Federation Media releases

Correspondence Out:

- September minutes

President's Report Melanie Northcott and Janine Simons

Thank you Mel & Janine for filling in for me tonight, it is greatly appreciated.

Last term, I had the pleasure to attend the Cross Network Performing Arts night where Padstow Heights was represented in the band and numerous dances. Our students showed great talent, it was a shame that no staff could attend on the night to witness the performance. Our school was showcased with a video presentation featuring the students involved in the Art Project Competition in which we came 1st!

On Monday 23rd Oct, I attended the Bankstown Dance Festival, it was a night filled with talent and Padstow Heights certainly went to represent. All dances were outstanding and proves we don't necessarily need external dance teachers as our teachers did a fabulous job. It was also fabulous to see so many staff representing our school, the kids loved it and so did the parents.

Tuesday 24th October, I attended the staff meeting where staff were considering the 3 Strategic Directions for 2018 - 2020. I found it quite insightful and look forward to seeing the final plan and am excited to see how it will benefit our children in the future.

It was World Teachers Day last Friday and the P&C put on a morning tea to thank all of our amazing teachers for their dedication to our children and for all that they do to make our school a great place to learn. Thank you to those that contributed to the morning tea.

Thank you to Donna for organising the Kindy orientation uniform try on and for organising the traditional donut and juice and thank you to those that volunteered to help out with taking orders, again you are all greatly appreciated.

Thank you to Bettina for stepping in and organising the cake day tomorrow, I hope it is a successful day.

I am pleased to advise that the items that went missing from last year's Year 6 Farewell have been found.

Questions/Feedback

- Simon had a good time at father's day

- Interrelate discussion

Treasurer's Report

Ray Mohandas

Approved by:

Seconded by:

- Opening Balance, from 31st August was \$15,625.32 for the Main a/c and \$18,920.34 for the Uniform a/c. A grand total of \$34,545.66
- In September we had two outstanding cheques from Aug and wrote two cheques from the main account to the value off \$260.00
- We had no outstanding cheques from Aug and wrote one cheque from the uniform account to the value off \$1877.50
- We received \$0.00 in Interest.
- We had three deposits to the main account, Totally \$2594.15
- The uniform Shop Banked \$1435.50
- In October we had one outstanding cheque from August and wrote nil cheques from the main account.
- We had no outstanding cheques from September and wrote four cheques from the uniform account to the value off \$13075.57
- We received \$0.00 interest.
- We had one deposit to the main account, for \$20.00
- The uniform Shop Banked \$1668.60
- The Closing Balance as at 31st October was: Main A/c \$15,645.32 and Uniform A/c \$7,513.37
- A Grand Total of \$23,158.69

Questions/Feedback

- Have many parents sent in receipts for the state carnivals? *Trying to sort out the next week*

Opening Balance as at 31st Aug 2017

	Main A/c		Uniform A/c	
	\$13,291.17		\$19,362.34	
TOTAL.				\$32,653.51
<u>Wdl's</u>				
Chq#3004	\$60.00	Chq#033	\$1,877.50	
Chq#3005	\$200.00			
<u>Total</u>	<u>\$260.00</u>		<u>\$1,877.50</u>	<u>\$2,137.50</u>
<u>Dep's</u>				
FD BBQ	\$1,154.10	Cash Dep	\$559.50	
<u>FD Raffle</u>	<u>\$1,416.05</u>	Paypal	\$829.00	
FD BBQ	\$24.00	Direct Dep	\$47.00	
<u>Total</u>	<u>\$2,594.15</u>		<u>\$1,435.50</u>	<u>\$4,029.65</u>
Sub Total	<u>\$15,625.32</u>		<u>\$18,920.34</u>	<u>\$34,545.66</u>
U/P Chq	\$384.56			
Closing Balance as at 30th Sept 2017	<u>\$16,009.88</u>		<u>\$18,920.34</u>	<u>\$34,930.22</u>

Outstanding Invoices

\$0.00 **\$0.00**

			<u>\$34,930.22</u>
<u>Opening Balance as at</u>			
<u>30th Sept 2017</u>			
	Main A/c	Uniform A/c	
	\$15,625.32	\$18,920.34	
TOTAL.			<u>\$34,545.66</u>
<u>Wdl's</u>			
		Chq# 034	\$5,240.00
		Chq# 035	\$700.00
		Chq# 036	\$2,197.98
		Chq# 037	\$4,937.59
<u>Total</u>	<u>\$0.00</u>	<u>\$13,075.57</u>	<u>\$13,075.57</u>
<u>Dep's</u>			
Photo FR	\$20.00	Cash	
		Dep/Banking	\$839.60
		Direct Dep/	
		Trf	\$189.00
		Paypal	\$640.00
<u>Total</u>	<u>\$20.00</u>	<u>\$1,668.60</u>	<u>\$1,688.60</u>
<u>Sub Total</u>	<u>\$15,645.32</u>	<u>\$7,513.37</u>	<u>\$23,158.69</u>
U/P Chq	\$144.78		
<u>Closing Balance as at</u>			
<u>31st Oct 2017</u>	<u>\$15,790.10</u>	<u>\$7,513.37</u>	<u>\$23,303.47</u>
Outstanding Invoices			
		<u>\$0.00</u>	<u>\$0.00</u>
			<u>\$23,303.47</u>

**Uniform Shop
Report**

Donna Richards

Approved by: Ray Mohandas

Seconded by: Janine Simons

- The Shop has been busy and is running smoothly especially on the days that it was closed.
- Last week's kindy orientation went well 10 orders placed.
- Second orientation tomorrow so hopefully more orders will be placed.
- Thank you to everyone that helped out last Thursday afternoon.
- Stock orders placed with suppliers and all have been received so orders that have been placed can be filled immediately ready for collection. The preparations that have been put into place if Jury duty goes ahead from the 9th November, all the ladies that help out in the shop are confident and if there are any issues I can deal with that after hours should it arise.
- Only waiting on Baseball caps to be completed which should be in the next couple of weeks.
- Spray jacket order has also been placed and due to delivery late March/April 2018.

Questions/Feedback • Nil

Fundraising Report Bettina Vogel

Approved by: Maria Renzo

Seconded by: Ray Mohandas

- Not much happened over the last two months.
 - Cake Day for year 3 and 4 is on tomorrow. Also next week (Tuesday, 7th) will do another Lost and Found Stall, currently mainly lunch boxes. We need to send a reminder via schoolzine if possible.
 - We confirmed a couple of dates for the next year:
 - Welcome Disco Thursday, 22. February sponsored by Dance to be fit. BBQ as well as sale of glow products needs to be organized.
 - Colour Run Proposed days: 13 April (last day of term 1) or 25 March (Sunday)
 - Cake Day Term 1 - 7 March 2018 (Wednesday)
 - Mother Day Stall - 10 May 2018 (Thursday)
 - Feedback on the photo sessions are really low so as far as I heard.
 - Unfortunately we decided to cancel the movie night. In the coming weeks and on the planned day itself, several from the organisation team are either unavailable or really short on time. Lack of sponsorship (at that point) as well as no exact info about the outcome last time would also mean that it's difficult to say, if we would make a high enough profit.
 - Ideas for next year welcome to create smaller events throughout the year as they are seem easier to organise and manage on the day (in terms of volunteers).
 - (Probably covered in President Report, but Nathan Richman offered to film and edit the K-2 concert. Proposal to distribute Convert via link or USB instead of DVD)
- Questions/Feedback
- Discussion on the school camp and clash with disco – need to change date
 - Feedback on photo day booking and questions
 - Film and edit the K-2 concert – Youtube or branded USB – see general business

Band Report Brooke Skead

Approved by: Anna Milinkovic

Seconded by: Cassandra Gledhill

We had an extremely successful McHappy day performance. 31 students attended which made it possible for both bands to successfully play. I had a few comments from the community as well as “non band” families who said they sounded wonderful. A massive thank you to Miss Patterson for coming along and supporting the bands as well as Mr Hunt. Mr Coleman helped me transport all the equipment to and from the school and was very much appreciated.

Band performances for the end of year are the performance night, presentation day and our end of year day.

Reminder that someone will need to take over from me next year. I'm happy to do a hand over at the beginning of next year and assist where I can, but someone will need to be me.

Year 6 Farewell

DJ, photographer, decorations, food, cake, photos all organised. The captain's parents have been very active and we have been meeting with Ms Julian to make sure the event runs as smoothly as possible.

The farewell has always been Mrs K's baby so we are trying to keep the bones of the event as consistent as other years. The stage 3 staff have been a fantastic help. It's looking to be a great night.

The budget will be finalised in the coming weeks and receipts will be given to Ray for reimbursing. Money- year 5 will pay the school.... if P&C can pay Rene the total amount and then invoice the school for the year 5 component it would be easier. So we will initially lay out a little more than budgeted but will be reimbursed.

Questions/Feedback

- nil

Principal's Report

Lindy Bryant combined with Assistant Principal's

- Update for Bronwyn Kolodziej and Rebecca Bennett
- 6 parents attended the school planning session and we really valued their input.
- Jo Fair leading morning & evening session on 22nd November- new report format and questions about future –focused learning
- Numbers down for 2018. Dropping to 15 classes. 2 kindy classes (no more baby bonus) Similar reports from other schools. Quite a few families moving right out of the area- moving interstate or to cheaper housing areas.
- Jo Fair and Lisa Dwyer delivered presentations at Bankstown Lead Meet yesterday afternoon- well received
- Bankstown Dance Festival- impressed by teacher-choreographed dance routines, 5/6 was jointly done with student input! Fantastic. Have agreed to spend money on new outfits for next year- some need retiring!
- Apologies to Cross Network Band- no staff attended their concert (I was away and I didn't find a replacement)
- Canteen Tender has been advertised in the 2 local papers. It closes on 15th November
- Online ordering will commence at our school canteen from Friday. Note to go home tomorrow to explain how to do it. Includes all menu items and excursion packs, special events.
- Remembrance Day is on Saturday this year – 10:30 at Padstow Cenotaph. Our leadership team and Miss Macpherson will attend. (Thank you to Marcus Mitrevski for filling in for Liam)
- A big thank you to the parents who sent morning tea for World Teachers Day. The teachers were completely chuffed by the gesture from parents. Everyone likes to feel valued!
- Revesby Workers Club will present us with a cheque for \$3000 on Wednesday 15th November at 11:00am. Can anyone from P & C join me?
- Bushfire Threat planning. We are in a designated zone so we have prepared a bushfire contingency plan. The details will be sent home shortly.
- Excited by student work. The 5/6 rooms are functioning at a high level of student engagement. The STEM projects are very impressive and the growth in collaborative group work since the beginning of the year is impressive. In their classrooms the students are reflecting on their learning and are giving each other feedback. Years 3/4 are empowered by their "I can" booklets which allow them to understand where to next in their learning. It also helps them to reflect on how they are going. K-2 writing is particularly standing out with students really focused on how to make their writing better. The small group work, extra attention for those who need it and the daily drilling in Multilit (phonics and phonemes) is having a significant impact. There is quite a buzz about the place!
- 2018- introducing Learning Powers- Resilience, bravery, curiosity, collaboration and reflection- are the key habits of mind we will build. Common language K-6. Students will help develop and choose a mascot.

Questions/Feedback

- Discussion on the online ordering for the canteen
- Why couldn't sculptures be on performance night? *Didn't want to cross students over who are involved.*
- Discussion on Lindy's experience in Canada – they do well with Equity, and there are no

special disability schools

- Question on Multilit – who does it and how as a parent would you know – *you would be told*
- Discussion on growth mindset questions

General Business:

- Pizza next month? 6 December - RSVP a few people not able to come
- Rebecca Bennett gift discussion and approval
- K-2 concert filming Bettina has had someone offer to do this . Proposal of YouTube, USB or DVD. All agreed no YouTube, wither USB or DVD (or both?), whatever is most cost effective.
- Is there a policy around boys wearing hair up? *No but encouraged for the same reason girls are – helps prevent nits and is neat and tidy.*

**Date of next
meeting**

Wednesday 7th December 2017

Meeting closed

8.24pm

**Financial Members
as at Wednesday
1st March, 2017**

Angel Lee Aube; Anna Milinkovic; Bettina Vogel; Brooke Skead; Carisa Mitchell; Cassandra Gledhill; Catherine Farthouat; Donna Richards; Estelle Ali; Jacqui Tiberti; Janine Simons; Kylee Sullivan; Leanne Iverach; Melanie Northcott; Natalie Barcz; Ray Mohandas; Rene Kapsimalis; Simon Gorham; Suzy Colbran; Thelma Varvarigos

**Financial Members
waiting for
approval:**

Nil